

Presenter Information for VAASL Concurrent Sessions November 2-4, 2017

Acceptance and Registration Information

All sessions will be reviewed at the beginning of August. Acceptance information will be sent out by August 15th. At that time, accepted presenters will also receive their scheduled presentation time(s), their room assignments, instructions for handouts, and information about registration as well as the speaker registration link.

Presenters will receive a special link to register for the conference at a \$50 discount off the prevailing conference registration fee. All add on tickets for banquets and events will be full price. Please do not register for the conference until you hear if your session has been accepted for presentation!!! You will receive notification in time to still register under the early bird rate. The only individual(s) who will be eligible for the discount will be the individual(s) listed on the original session proposal; the discount will not be given to presenters added after the session has been submitted for consideration so please make sure all presenters are listed when the session is submitted.

New for this year, all presenters must be registered no later than September 15th in order to be included in the program!! Presenters who are not registered by September 15th will be dropped from the program unless other arrangements are made with the Concurrent Sessions Co-Chairs. If applicable, it is the first presenter's responsibility to make sure their co-presenter is registered by that date as well.

Session Length

All sessions are now 1 hour in length; please plan accordingly. Please consider presenting on Saturday morning!! There are opportunities for you to share your ideas with individuals who may not have had the opportunity to attend either Thursday or Friday!

Internet and BYOD

There will be very limited WiFi provided at the conference center. There will be hard wire Internet connections available for presenters only. It is always wise to be prepared for disasters with screen captures where practical. **Many attendees bring their own devices to all sessions, however we would like to label sessions that attendees will actually be using or creating within the session itself as BYOD. When deciding if your session is a BYOD, please keep in mind that you are planning for attendees to use a tool or program while you are presenting .**

Rooms

The majority of meeting rooms will be set up at theater style (no tables) in order to accommodate the most participants. Please let us know if your presentation depends on tables to be effective.

Handouts

We are planning on offering a virtual conference app once again!! With that feature, all handouts can be uploaded by the presenter straight onto the session information page. We will not be posting handouts to the VAASL website as we have done in the past. All handouts will need to be posted to the app itself. More information and directions will be provided as the conference grows closer and acceptance information is sent to presenters.

VAASL Conference and Session Evaluations and Surveys

Information in regard to conference and session evaluations and surveys will be provided after sessions have been accepted and the conference grows closer.

Audio Information

If you have audio in your presentation, please supply your own speakers as there will none provided by the hotel.

Book Information

If you are an author and would like your book to be available for signing, please let us know at vaasl.concurrent.sessions@gmail.com.

VAASL Branding

“VAASL” is always written in all capital letters. You may choose to use a small capital for the first “A,” but it is a capital letter regardless.

Choosing the Appropriate Session Level

If you are a first-time presenter, it can be a challenge to determine what the appropriate audience is (elementary, middle, or high school librarians). Often presenters think, “my information and experience from my level will translate to any level,” but in reality, participants often are looking for the connections to be made for them. If you select multiple instructional levels for your session your presentation should have specific examples, references, and resources for each level selected.

Questions

If you have questions at any time, especially about the new proposal process, please do not hesitate to ask at any time at vaasl.concurrent.sessions@gmail.com.